



NOMINATION FORM

Please return to SACME at info@sacme.org by close of business **December 16, 2022**.

These positions will begin serving at the close of the 2023 Business Meeting scheduled for March 17, 2023.

Nominees must be current Voting Members of SACME in good standing.

Positions Open for Nomination:

- Vice President (1-year term)
- Western Regional Representative (2-year term)

See next page for position descriptions.

I have confirmed with the nominee their willingness to accept the nomination for this position.

I _____ wish to nominate _____
(Print Name) (Print Name)

for the Position of _____
(Name the Position)

Signature of Nominator Date

Submit this form along with the candidate's CV, short bio (up to 500 characters), and headshot by the submission deadline of December 16, 2022.

Email: info@sacme.org Fax: (312) 644-8557
Mailing address: SACME, 35 East Wacker Drive, Suite 850, Chicago, IL 60601

Reproduce this form as needed to submit nominations for multiple positions. Self-nominations are welcomed.

SACME Officer Positions

Brief Description of Responsibilities

Vice-President

This officer is elected by the voting membership to a one year term, and then becomes President-Elect. Responsibilities include:

- Serve on the Board of Directors.
- Work closely with the President and other administrative officers of the Society.
- Oversee committees and work groups as assigned by the President. This will usually include the groups involved in the content and topical activities of the Society (e.g., education, research, special interest groups and task forces addressing specific issues).
- Perform other duties assigned by the President.

Regional Representatives

Regional Representatives will serve a two year term and may serve no more than two terms consecutively. Responsibilities include:

- Serve on the Board of Directors of the Society which meets once per month by phone, at the SACME Spring Meeting, at the Board Planning Retreat, and at other times as necessary
- Solicit and represent the views of members in the region for which they serve
- Act as a liaison between the Board and their region's membership
- Serve on the Membership Committee including participating in recruitment of new members and retention of existing members
- Serve on other committees as designated
- Host regular Regional Coffee Chats