



**NOMINATION FORM**

Please return to SACME at [info@sacme.org](mailto:info@sacme.org) by close of business December 1, 2021.

These positions will begin serving at the close of the 2022 Business Meeting scheduled for February 23, 2022. Nominees must be current Voting members of SACME.

Positions Open for Nomination:

- President-Elect (2-year term)
- Canadian Regional Representative (2-year term)
- Southern Regional Representative (2-year term)

*See next page for position descriptions.*

I have confirmed with the nominee their willingness to accept the nomination for this position.

I \_\_\_\_\_ wish to nominate \_\_\_\_\_  
(Print Name) (Print Name)

for the Position of \_\_\_\_\_  
(Name the Position)

\_\_\_\_\_  
Signature of Nominator Date

**Submit this form along with the candidate's CV, short bio (up to 500 characters), and headshot by December 1, 2021.**

Email: [info@sacme.org](mailto:info@sacme.org) Fax: (312) 644-8557  
Mailing address: SACME, 35 East Wacker Drive, Suite 850, Chicago, IL 60601

*Reproduce this form as needed to submit nominations for multiple positions. Self-nominations are welcomed.*

## **SACME Officer Positions Brief Description of Responsibilities**

### **President-Elect**

The President-Elect will serve a two year term. 1-year having been elected to be Vice President for the previous year and preparing to be President in the following year.

Responsibilities include:

- Assume the duties of President if the latter is unable to perform these duties
- Focus on "upcoming" Society activities
- Oversee Position Statements
- Oversee the Program and Communications Committees
- Oversee editors of Intercom
- Serve *ex officio* as a member of the Finance Committee
- Fulfill other responsibilities and duties as assigned by the President

### **Regional Representatives**

Regional Representatives will serve a two year term and may serve no more than two terms consecutively.

Responsibilities include:

- Serve on the Board of Directors of the Society which meets once per month by phone, at the SACME Spring Meeting, at the Fall Board Planning Retreat, and at other times as necessary
- Solicit and represent the views of members in the region for which they serve
- Act as a liaison between the Board and their region's membership
- Serve on the Membership Committee including recruitment of new members and retention of existing members
- Serve on other committees as designated